

**Vacy Public School  
Parents and Citizens Association  
Meeting minutes**

**Meeting date:** 26<sup>th</sup> November 2013

**Meeting opened:**

7103pm

The President opened the meeting.

**Present:**

G. Butler, G. Oke, K. Grainger, K. Fonti, J. Thompson, A. Nicholson, E. Pereira, T. Waight, H. Cameron.

**Apologies:**

C. Butler, L. Priestley, F.Hack, M. Lutschini.

**Previous minutes:**

Were accepted as a true and correct record of the previous meeting, with some minor amendments

Moved: E. Pereira

Seconded: A. Nicholson

Carried

**Business arising from the previous minutes:**

- Cutting Day:

A successful day was held with \$3500 raised for the School to be spent on literacy resources and a donation of \$2500 to the Westpac Rescue Helicopter. Congratulations to all involved in this fantastic effort.

- Storage shed:

Construction is ongoing with some minor adjustments required to fit the existing slab/concrete work.

- Insurance:

The P&C insurance and BASC cover are in place.

- Events checklist:

J.Thompson is developing this for use by the P&C

- Ethics classes:

The potential to introduce ethics classes as an alternative to religious instruction was discussed. G.Oke has been looking into the requirements and will establish a survey at the start of Term 1 2014 to determine demand.

- Security doors:

For canteen and BASC rooms are in hand.

- Total Field Days 2013:

The annual report has been received. Positive mention of the Vacy school and P&C. Vacy P&C has been invited to run the craft activities for kids again in 2014; this was a successful fundraising activity last year and well supported by School parents. Total Field Days have also asked if the P&C would like to run a BBQ or similar on the Thursday (set up day) in 2014 as no other food vendors are operating on site that day.

**Correspondence:**

- Commonwealth Bank: school banking
- P&C Journal was received and distributed to interested parties at the meeting.

**Treasurers report:**

The P&C General account currently has a balance of \$10254.89

The Canteen account currently has a balance of \$4432.20

Total balance of \$14687.09

The Treasurers' report was accepted.

Moved: K. Fonti

Seconded: K. Grainger

Carried

**Principals report:**

Provided by G. Oke. Copy attached.

**Canteen report:**

New canteen management arrangements are working OK. There have been a couple of days when the canteen could not operate due to a lack of volunteers.

Some new equipment is still required in the kitchen, any requirements should be directed to J.Thompson for purchasing.

The large glass fronted fridge leaks on the floor and needs to be fixed.

There is no smoke alarm in the canteen; this should be installed by Transfield Services. G.Oke to follow up.

Moved: E. Pereira

Seconded: J. Thompson

Carried.

**BASC report:**

Presented by A. Nicholson

All the paperwork for Accreditation has now been submitted; there will be some ongoing documentation requirements for committee members.

An audit of the service is to be conducted next week.

New office bearers for the BASC committee are:

President: Helen Cameron

Secretary: Karen Prior

Vice President: Carrie Butler

Treasurer: Alison Nicholson

Congratulations to you all!

Moved: A. Nicholson

Seconded: J. Thompson

Carried.

**General business:**

- Fridge for 2/3 classroom:

Mrs Pereira requested that a small fridge be purchased for the 2/3 classroom, for storage of lunches and drinks, as the existing fridge is a drinks fridge. The purchase was approved. Mrs Pereira will purchase this item and the existing fridge will be put to tender.

Moved: E. Pereira

Seconded: K.Grainger

Carried.

- Uniforms:

Order forms for uniforms are required. Black shoes were discussed with some concerns about styles, etc being raised.

- Behaviour awards system:

is a little dysfunctional with recognition by all that some problems have occurred with delivery of the system. This will be reviewed by staff for 2014.

- Playground shade cover:

this was damaged in a storm some years ago and never replaced, perhaps this is something the P&C could support?

**Next meeting:**

18<sup>th</sup> February 2014 7.00pm

**Meeting closed:**

8.45pm