**Vacy Public School P&C  
Term 4, 24 October, 2023**

**Meeting Minutes**

**Location:** Vacy PS Library / 1/2G classroom

**Zoom link:**

https://us06web.zoom.us/j/82273352473?pwd=aTJjipt7tE1bftbPZzh1eZKap9Bjc0.1

Meeting ID: 822 7335 2473

Passcode: 526772

**Meeting opened:** 7:10pm

**Attendees:**

Karen Fonti, Maree Greaves, Cassie Allison, Ashleigh Bridge, Lizzy Drablow, Jasmyn Johnston, Kaisey Macdonell-Scott, Mia Mackay

**Apologies:**

Nat Kijko, Belinda Butler

**Previous meeting minutes**

Accepted

* Moved: Cassie
* Seconded: Karen

**Business arising from previous minutes**

NONE

**Correspondence**

**IN**

NONE

**OUT**

* Acceptance of the $1,000 volunteers grant from David Gillespie MP on 22 September 2023

**Principal’s Report**

* A huge thank you for all of the organisation that went into making the Cutting Day so successful again this year. Special mention to the Evans Family, and all of the committee who put together the roster, ordered food and were there throughout the day to man the canteen. Sensational effort!
* Stage roof to begin as the money from the grant has been given to infrastructure.
* Year Six will commence working on a mural with Nyree Wiseman for the wall adjacent to the library. Funds raised by the Year Six (Vacy Country Carnival) will pay for materials, school will pay Ms Wiseman’s wage for 3 days.
* Stage 3 camp is this week. I would like to get a feel from the parents regarding whether or not they want our camps to still go ahead as it has been difficult for parents to get their money in this year. Do you want us to have a look at a Stage 2, one night away option too?
* Schoolbytes App encourage all to download as it works like our old system.
* Bushfire and Grassfire Response information to go out to families. We are zoned as a Level Two school. I will be notified if we have to close at any time. Doesn’t come from the Dept of Education. Students will follow online programs as per COVID if this occurs.
* Staffing hasn’t been finalised for 2024. Will be 5 classes at this present time unless we get another 14 enrolments. Infrastructure called to take our new building. I spoke to them about the growth in the area and why this was even being considered. Because new land has not yet been registered, it is not showing up on their end. All should be fine.
* End of year musical (Beatles) tickets are on sale. Good response so far. A note is going out with simple costume requirements (t-shirts etc).
* Sound and microphones were quoted on and came back with an astronomical cost ($3500). Cheaper to invest $1000 to buy our own equipment. (P & C help maybe?)
* Paperwork for our electronic signage has been submitted and the process has started to get it through council.
* 17 new Kindergarten students for 2024. Orientation events are going really well. Thank you to all committee members who have given up their time to present to our new parents.
* 2024 School & Sport Captain speeches will take place on 23 November.

**Treasurers Report**

Bank Account Balances as at 24/10/23:

* Mutual - P&C Fundraising Account $11,905.54
* Mutual - Canteen Account $8,494.68
* Mutual - Canteen Visa Account $403.06

Total Funds $20,803.28

Outstanding Accounts:

* Vacy PS - balance of new sign - $10,000

Notes:

$420 paid to school from funds raised at Vacy Village Carnival for Year 6 project

Moved: Ashleigh

Seconded: Jasmyn

**Canteen Report**

* Halloween special food order day update
  + Not many orders to date; cut off is this Friday 27 October
  + More promotion required. ACTION: Karen to send a message via Schoolbytes, Jasmyn to post more FaceBook messages
  + ACTION: Kaisy to ask Woolworths for bread, meat – ie: anything to help with the costs for the burgers and treats
* Musical sausage sizzle
  + Agreed to use existing hot dog rolls and skinny sausages so as not to waste food
  + ACTION: description on Flexischools to be updated and simplified
  + Kids to eat before the musical for the evening show – a note will be sent home/via schoolbytes from school this week
  + Volunteers to cook and serve BBQ
* Birthday buckets
  + System needs to be improved to ensure correct ice blocks are taken from canteen/given out, and physical bucket needs to be restored / new one bought as it’s old and starting to come apart
  + AGREED to only supply ‘quelch’ brand ice blocks for birthday bucket and organise a new bucket
  + Suggestion was made for a mum to come in and serve the birthday bucket dressed up as a fairy, but committee agreed it was logistically too difficult in case she’s sick or the time of day doesn’t match the teacher’s/ class schedule
* New food items/removal of some
  + Juicy bombs have been successful with the kids – continue trying new flavours
  + Suggestion was made to to have a bin at school for the cans to earn 10c from the new canned drinks as a fundraiser
  + Pizzas don’t sell – suggestion was made to sell them cheaply to get rid of them ASAP. AGREED
* Fridge update
  + Canteen didn’t lose any food with the recent power outage; Kaisey had an excellent last-minute call out from electrician who provided some advice on keeping the canteen cool, ie:
    - To add a whirly bird to draw air out of canteen or put the air conditioner on a timer so as to come on at certain times of the day. To be discussed further
  + Windows were left open over the holidays which needs to be addressed/ensured it doesn’t happen over Summer holidays

**Fundraising**

* Vacy Village Carnival update
  + Location of the gum boot toss wasn’t ideal due to people walking through the event (ie: dangerous), a suggestion was made to use the school grounds for next year if it proceeds. AGREED
  + Suggestion was made to dress the scarecrows like Tocal Field Days for next year (instead of gum boot toss) – to be discussed further.
  + $420 was fundraised this year
* Cutting Day update
  + An excellent event and outcome financially for VPS; most food sold out, variety of food for sale was excellent; a food list now exists for ordering food for 2024
  + $6,175 has been banked to date from merchandise, raffle, canteen sales; there is more money potentially to be donated to VPS – TBC from Penny Evans
  + Feedback:
    - Square is good for eftpos, but don’t use for cash because it’s too slow to transact (ie: just keep a list of cash sales)
    - Use volunteers on the Friday afternoon/evening rather than through the day to get more volunteers to help set up on the Friday prior. ACTION: Cassie to talk to Penny for 2024
    - Canteen seemed busier than every other year
    - Volunteers were hard to source, it’s the same families who volunteer – we really need more/new families to donate their time
    - Canteen could do with 4-5 volunteers per shift, 3 wasn’t enough
* Suggestion was made to cut back on number of fundraisers for next year – to be discussed further at next meeting

**Uniform Report**

* Agreed to use Square terminal for second hand uniform sales at the school office

**New Business**

* Rotary Van – agreed not to purchase the van as it needs a lot of work to maintain it
* Current van – some parents have volunteered their time to restore the van and make it road worthy. To be discussed further as a committee as to what is required and by when
* Time of P&C meeting to be discussed further to encourage more/new families to attend
* Art grant – Jasmyn would like to apply and has a friend who manages art programs who is happy to help complete the form and come to the school for art workshops (if grant is successful). To be discussed further

**Meeting dates for 2023:**

Term 2

* ~~Week 2 - Tuesday 2 May~~
* ~~Week 7 – Tuesday 6 June~~

Term 3

* ~~Week 3 – Tuesday 1 August~~
* ~~Week 7 – Tuesday 29 August~~

Term 4

* ~~Week 3 – Tuesday 24 October~~
* Week 7 – Tuesday 21 November

**Meeting closed:** 8:34pm