

Vacy Public School P&C
Term 1, 26 March, 2024
Meeting Minutes

Location: 5/6 Classroom, Vacy PS

Zoom link: <https://us06web.zoom.us/j/83284742523?pwd=K7S6UbP0ZPWcsPOFYnjBgbNogpForc.1>

Meeting ID: 832 8474 2523

Passcode: 235935

Meeting opened: 7:09pm

Attendees: Maree Greaves, Natalie Kijko, Simone Rawson, Olivia Cody, Ashleigh Bridge, Jasmyn Johnston, Jenny Prior, Lizzy Drablow, Kaisey Macdonnell-Scott, Sian Ineson, Celia Myers

Apologies: Karen Fonti, Belinda Butler, Cassie Allison, Mia Mackay

Previous meeting minutes

Accepted

- Moved: Simone
- Seconded: Ashleigh

Business arising from previous minutes

- Volunteer event spreadsheet update and Google Drive – Olivia presented to the committee the new shared Google Drive for the P&C to document all committee information along with the new volunteer event spreadsheet. Volunteer event spreadsheet has been created for volunteers to be assigned times and contact information can be stored and shared.

Correspondence

IN

- Charity's Annual Information Statement 2022 is overdue with the ACNC (Australian Charities and Not-for-profits Commission)
 - ACTION: Lizzy to send to Ash to action
- Volunteer Grant (\$1000) – status update from Community Grants Hub; we will be notified in April re: success of application

OUT

- Bunnings letter – Karen has written the letter. ACTION: Kaisey to check letter covers what we're after (ie: garden supplies and assistance with school programs) and supply contact details. Once approved, Karen to sign and send direct to Bunnings

Principal's Report

- Employment of new Learning & Support Teacher (permanent 2 days) – Congratulations to Kristy Grainger
- SAO position vacant again – Eleesha Pereira will fill until it is finalised in Term 4.

- Huge thank you to all the parents who have contributed to the Easter raffle prizes. Outstanding effort with special mention to Dennese Peach (Riley & Jack's grandmother) for her generosity. Dennese has donated and wrapped a considerable number of prizes and we are extremely thankful and overwhelmed by her kindness.
- A huge thank you also to the P & C committee who have done a lot of work behind the scenes to make is a very special event for our community.
- Recognition also needs to go to Olivia & Steve Cody from Cody & Co Plumbing Solutions, for sponsoring our coffee van (Allsorts Coffee Van) for the Easter event. Our community cannot thank you enough for your generosity. I am sure that our parents and other visitors will enjoy a cuppa with their Hot Cross Bun on Thursday.
- Lastly, a huge shout out to Kurri Kurri Bakery for supplying the hot cross buns for our event. It is only through the support of these generous local businesses that our school community can hold these wonderful events where the money raised goes to make our school an amazing place for our students to learn. THANKYOU ALL!



- Staff Development Day Term 2 is the first day back – Monday 29th April. The school will not be operational on this day as all staff will be participating in professional learning around the new curriculum. Another staff development day will also take place the following week on Tuesday 7th May. The school will have **one** casual staff member her for those families who cannot accommodate their children on the day and before and after school care will be operational. I will be putting out a survey to see how many families intend to still send their children on the day. We would appreciate it though, if families kept their children home if possible. This day will take place in lieu of the Term 3 Staff Development Day.
- Please monitor your children at home when they are using the internet as we have had a case of inappropriate matter that has been sent to school. Also speak to your children about if they witness such things to seek help.
- Mobile phones do not need to come to school unless it is a matter of urgency in which your child would need a note from you telling us why they have it at school. Phones would then be brought to the office and kept locked away until home time.
- Grants – still waiting to hear about our basketball court (\$300,000). I have also submitted one with Love Water (\$6,000) to upgrade our watering system from the tank behind the canteen.
- Seeking P & C support for our 5/6 camp of \$50 per student to go towards their costs.
- Department Wellbeing Initiative money (approximately \$7,500) will be spent to pay for all the bus components of the 5/6 Camp to Sydney, 3/4 Camp to Aussie Bush Camp, 1-6 Soccer Gala Day at Gresford Excursion, Kindergarten to the Gresford Show and Swimming School to minimise costs for our families.
- 3 Way Conferencing times to come out shortly for next term.

Holiday Dates

Easter Break (Public Holidays)

- Friday 29th March – Monday 1st April (Students and staff return on Tuesday 2nd April)

School Holidays

- Term 1 ends on Friday 12th April
- Students return on Tuesday 30th April

MOTION: For the P&C to support our 5/6 camp of \$50 per student (32 students) to go towards their costs = \$1,600

Moved: Nat

Seconded: Kaisey

Treasurers Report

Bank Account Balances as at 25/03/24:

- | | |
|------------------------------------|-------------|
| • Mutual - P&C Fundraising Account | \$12,213.92 |
| • Mutual - Canteen Account | \$8,535.84 |
| • Mutual - Canteen Visa Account | \$617.74 |
| ○ Total Funds | \$21,367.50 |

Outstanding Accounts: Nil

Notes:

- \$10,000 still to be received from Cutting Day
- Old P&C bank accounts have not yet been closed, past committee members Penny and Jamie to follow up as there is still \$496.35 in the 2 accounts.
 - ACTION: Kaisey to ask Penny to transfer the balance to the new P&C account and account will eventually purge
- ACTION: Belinda to send uniform invoices to Ashleigh to save into Drive (ie: not just statements)

Moved: Nat

Seconded: Jas

Canteen Report

- Special thank you, Ash and Kaisey, for organising the new freezer for the canteen
- Thank you, Kaisey, for organising the canteen store room
- Power point for new freezer and mechanical fan in wall will be repaired in the next 2 weeks
- Special food order day (burgers) Friday 5 April is being organised
 - Vegetarian meat will be donated (thanks for organising Jas)
 - ACTION: Kaisey to ask Woolworths for a donation of any food, sauce, bread
 - Brownies will be made for dessert by canteen committee

Fundraising

- Easter
 - President has thanked everyone involved organising the Easter celebrations – a lot of work has gone into this event
 - Easter raffle
 - ~\$300 has been banked to date (not final amount)
 - ACTION: Jas to set up the square to sell raffle tickets at the Easter parade
 - Easter morning tea
 - Morning tea items will be purchased by P&C (ie: biscuits, brownies). Agreed as a committee
 - Hot cross bun drive
 - Buns will be delivered at 10am and will need to be labelled for the orders and pulled apart for the kids by 11am
 - ACTION: Jas to ask some regular canteen volunteers to see if they can help at the event on Thursday morning
 - Coffee Van will arrive 10am to be ready for 1030am, location of van TBC
- Gresford Derby - Auction donation only (\$150 Fratelli Restaurant voucher) – Easter weekend. COMPLETE. Thank you, Kaisey, for organising the voucher
 - Simone agreed to talk to Gresford PS about mechanics of Gum Boot tossing competing as they will be organising the event this year
- Total Field Days – 3/4/5 May
 - Contract agreed and signed
 - We're only able to receive 12 tickets per contract, P&C can purchase more at \$10 each for additional volunteers
 - ~28 volunteers are required for 2-hour shifts over the 3 days with a potential overlap person for the busy periods at event
 - Last week of term, send out request to families to volunteer for event, follow up with Facebook advert during holidays
- Mother's Day stall – Thursday 9 May
 - Presents all purchased and most are wrapped
 - Breakfast - suggestion to offer ham and cheese croissants with a fruit platter instead of bacon and egg rolls which can be made in advance.
 - ACTION: Maree to check if school would consider changing the food
 - Lovedale Long Lunch tickets will be donated by Olivia's family as a lucky door prize
 - ACTION: Olivia to create physical tickets for winner
 - Coffee van has been booked by school
 - ACTION: Maree to check if we would like a sponsor for the coffee van
- Paterson Cracker Night – 1 June
 - Kaisey has asked if the Rotary van is available. TBC if it has been sold
 - Suggestion to sell hot chips and a dessert eg: brownies, churros – to be discussed further
 - Gas bottle is with the van. ACTION: Jas to contact Rotary to retrieve gas bottle from van
 - ACTION: Nat to confirm with Rotary that the P&C will be participating in the event
- Trivia Night
 - Suggestion to host this in late July/August at the Vacy Hall where participants pay for a table, BYO food and drinks and decorate their own table as part of a competition
 - To be discussed at a future meeting

- Disco
 - Date TBC. ACTION: Maree to check with Karen re: suitable date in Term 2
 - Suggestion for a DJ to host for \$300 for 2 hours. Cost to be covered by P&C along with gold coin donation from kids. To be discussed at a future meeting
 - Volunteers will need a valid Working with Children Number
- Vacy Country Carnival (run by Year 6 students and parents) – September
 - Carnival committee has asked for more local involvement this year, and if the P&C have a project we would like extra support for from the carnival committee (eg: playground equipment upgrade, basketball court cover). The Carnival committee's meeting is 9 April at the Vacy Store – Simone agreed to attend on behalf of Vacy P&C. Thank you Simone.
 - Suggestion to have blow-up rooster races instead of gumboot toss, sack races, egg and spoon races – something country and fun.
 - ACTION: Maree to check with Karen if Year 6 students will be organising the event and if there are any projects the school needs support for
 - Event to be further discussed at a future meeting
- Cutting Day – October
 - To be discussed at a future meeting
- Cookbook
 - Suggestion to ask families to send in their recipes and photos end of Term 2 – allows for Term 3 to put the book together and be ready for sale by Christmas
 - Suggestion to put a team together and have a meeting outside the P&C meeting. Lizzy agreed to lead team
 - Use an online "fundraiser cookbook" company to collate book. ACTION: Lizzy to do some desktop research for a suitable company
 - Suggestion to ask local businesses and past school families if they have a recipe they would like to contribute
 - To be further discussed at a future meeting

Uniform Report

- Nothing to report

New Business

- Grants – Jasmyne has agreed to submit a grant application for Community Access Support. Thank you Jas.
- Thankyou card (drawing by a student) to say thank you to sponsors / families who help our school
 - Agreed by committee to support
 - Template has been started
- Colour Run
 - Suggestion was to use 'Australian Fundraising' for event who offer 60% back to school based on kids fundraising themselves
 - Suggestion to include Paterson and Gresford schools – this would need approval
 - To be further discussed at a future meeting

Meeting closed: 9:14pm