

**Vacy Public School P&C
Term 2, 18 June, 2024
Meeting Minutes**

Location: 5/6 Classroom, Vacy PS

Zoom link:

<https://us06web.zoom.us/j/83297058714?pwd=QzXb1gIy1bU5t5JwGN0mPlmecvg8eH.1>

- Meeting ID: 832 9705 8714
- Passcode: 055120

Meeting opened: 7:03am

Attendees: *Karen Fonti, Maree Greaves, Natalie Kijko, Simone Rawson, Olivia Cody, Ashleigh Bridge, Lizzy Drablow, Jasmyn Johnston, Jenny Winnett, Holly Young, Kaisey Macdonnell-Scott, Sian Ineson, Eleesha Pereira*

Apologies: *Belinda Butler, Cassandra Allison, Mia Mackay*

Previous meeting minutes

Accepted

- Moved: Karen
- Seconded: Simone

Business arising from previous minutes

- Community Access Support Grant update (Jasmyn) – unable to apply this year due to missing the deadline. Will try again in 2025.

Correspondence

IN

- ACNC Charity Register – Annual Information Statement Submission – NB: Registers are now all up to date (see Treasurer report below for further details)

OUT

- NIL

Principal's Report

- Reports will go out via email to families by the end of the term (Week 9). They will look a little bit different to normal as now we are aligning ourselves to the new curriculum. In English and mathematics, students will have a tick next to their level of achievement next to each outcome. Below, two to three achievements throughout the semester will be noted as well as two to three areas that the student will be working towards achieving next. Please be mindful of the explanations on the cover page as they are vital to your correct understanding of the marking systems used. Not all our students are being assessed at stage level. Some may be still working below or above depending on their capabilities. If you do not

understand your child's report, please do not hesitate to organise a meeting with their teacher.

- Next term, the students in Year 1-4 will be splitting off into groups in both English (currently already doing this in 3/4) and mathematics. Mrs Greaves, Mr Prior, Mrs Smith and Ms Grainger will be working collaboratively to make sure that all students are getting the support and instruction that they require at their level. Home classes (as now) will stay the same but teachers who teach your child for a particular subject, will be responsible for reporting to you about their progress. Afternoon sessions will see the three classes split into 3 manageable groups for Science, CAPA (The Arts) and STEM. These groups will rotate throughout the week with all students having a different teacher in the afternoon for a different subject. These changes have been made for several reasons but mainly because our numbers have changed since the development of our classes at the beginning of the year. We also want to make sure that the social, emotional, and academic needs of all our students are being met.
- Thank you to Ms Grainger for organising our Starstuck dance group this year. Their performances were outstanding!
- Mrs Fonti will be taking leave for the last week of this term. Mrs Greaves will relieve in the principal position in her absence.
- We presently have three pre-service teachers in the school who will be with us until the end of Term 2. Talisha Unsworth will be on 5/6S, Cassandra Gleeson is working in the 1/2G room and Hannah Maloney is in with our gorgeous Kindergarten. Please make them welcome in our school.
- If you know of any families in the Vacy enrolment catchment area who have children coming to our school in 2025, please encourage them to reach out to us so we can get the ball rolling. Already we have 8 new Kinders ready to come to our school in 2025.
- Camps are published to the community. Thank you on behalf of the Vacy School Community for your contribution to the cost of the 5/6 camp to Sydney. Starting next year, we will be staggering our camps to assist families and to make sure that we have the staff to also attend as it is a huge commitment on their part that they are not paid any extra for.

Treasurers Report

Bank Account Balances as at 18/06/24:

Mutual - P&C Fundraising Account	\$21,278.70
Mutual - Canteen Account	\$9,723.49
Mutual - Canteen Visa Account	\$119.48
Total Funds	\$31,121.67

Outstanding Accounts:

Nil

Notes:

- Penny has started transferring donation from last year's cutting day (has \$5,000 transfer limit so will be done in 3 parts). We have received \$5,000 so far, with another \$7,000 to be received, as we will be getting \$12,000 total now.
- ACNC information statements have been submitted for 2022 and 2023 so we are now up to date, next statement (which will be for 2024) is due 30 June 2025. Ashleigh, Nat, Simone, Olivia and Lizzy have been added as representatives and Penny has been removed.
- Total field days payment has been received of \$2,337.60, which is the agreed amount of \$2,300 plus \$37.60 reimbursement of expenses. They would not however reimburse our purchase of additional volunteer tickets which was \$120 so I think we need to advise them that next year we need more included tickets.
- \$1,000 grant has also been received.
- Olivia suggested purchasing Xero accounting software for the P&C, so we have signed up on a free trial so I can have a bit of a play around with it and will report back next meeting with costs, what it can do for us etc and we can put it to a vote on whether or not it's worth getting.

Moved: Ashleigh

Seconded: Jasmyn

Canteen Report

- Some canteen prices have been increased (by minor amounts) due to losing money on some food items.
- From 8 December 2024 all school canteens must have a qualified Food Safety Supervisor to comply with new food safety requirements (course will be required for supervisor, and all volunteers will need to do a food handling course)
 - Agreed P&C should pay for course (lasts for 5 years)
 - To be investigated and actioned ASAP. ACTION: Nat, Jas, Kaisey

Fundraising

- Thompson Pie Drive to be held end July – to be communicated to the community.
- Athletics carnival – Friday 21 June
 - Coffee van, volunteers, food and drinks has been organised.
- Paterson Cracker Night – new date 31 August
 - Agreed to proceed.
 - ACTION: Ash to confirm with Rotary of our participation, and send through bank details
 - Volunteer list to be sent out to families early Term 3
- Trivia Night – date TBC in Term 3, Duncan and Lachlan to arrange.
- Disco – to be held on Halloween, Thursday 31 October. Teachers to supervise.
- Vacy Country Carnival (run by Year 6 students and parents) – 8 September
 - Committee update (Simone)
 - The VCC committee has requested for the school to help promote the scone competition to raise funds, and all funds raised will be matched and provided to Vacy P&C to put towards items such as the cookbook.

- VCC would like the committee to write a letter to them regarding our request for new irrigation and water tank pump and pipe installation (~\$6,000). They will consider the contribution. ACTION: Nat to write letter
- Cutting Day – Saturday 26 October. To be discussed at a future meeting
- Father’s Day gifts have all been purchased. Market stall date TBC
- Cookbook update (Lizzy)
 - Email has been sent to parents/community to gather recipes, to be sent weekly to remind people. Facebook posts will need to be regular (thanks Courtney)
 - Comms to be crafted for sponsorship requests.
 - ACTION: Jas to write a letter requesting sponsorships
 - Timeframe – collect recipes end of Term 2 and early Term 3, collate book Term 3 ready to sell in Term 4

Uniform Report

- New jumper to be shared from supplier (Belinda will bring into school and show Karen)

New Business

- Butterfly Foundation Body Bright primary school program
 - During Term 3 & 4 Mrs Pereira along with the Classroom Teachers will present a regular session with K-4 and Mrs Fonti will present the sessions to 5 & 6 students.
 - Students will learn about their bodies, food and exercise and having healthy relationships with themselves.
 - Information will be sent to parents regarding the program. COMPLETE.
 - Informative seminar for parents will be held in September. Date TBC
 - www.butterflybodybright.org.au
- Suggestion was made to hold parent information nights regarding curriculum, events, news at school, teaching methods - with the purpose of gaining engagement and more volunteers.
 - Karen was happy to hold the event noting it’s not to be a personal forum and wants to be prepared with questions prior to the event. It was noted these events have been held in the past and not very successful (ie: not many parents turn up). Happy to host an event in Semester 2.
 - Another suggestion was to have one parent per year group as a representative to be the “go to” person for information, and to encourage other parents to attend meetings, events and get more involved with the school community. To be discussed further.
- Gaining new volunteers – suggestion was made to have a whole year group responsible for volunteering at events (eg: Kindergarten parents to volunteer for Cracker Night). To be discussed further.
- New away game sports uniforms
 - Currently there aren’t enough uniforms and are too big for the kids.
 - Dungog Rumble Ink have money to contribute to local sport groups.
 - ACTION: Nat to consider and write a letter requesting contribution
 - Contact Scorpions Soccer Club to request a sum of money for the new uniforms since they have previously contributed to other school sporting uniforms.
 - ACTION: Nat to write letter and request sponsorship
- Basketball Court repairs (hoops, court repair, netting) – agreed as a committee to contribute \$30k for the basketball court repairs.

- o Moved: Simone
- o Seconded: Ashleigh

Meeting closed: 8:55pm

Next meeting: Week 3, Term 3, Tuesday 6 August