

**Vacy Public School P&C**  
**Term 2, June 6, 2023**

**Meeting Minutes**

**Location:** Vacy PS Library

**Zoom link:** <https://us06web.zoom.us/j/83955258706?pwd=NEFUVXFHVXlZT29CWHpmQjk5S2t3UT09>

**Meeting opened:** 7:10pm

**Attendees:** Karen Fonti, Maree Greaves, Kaisey Macdonell-Scott, Nat Kijko, Jasmyn Johnston, Mia Mackay, Cassie Allison, Lizzy Drablow

**Apologies:** Belinda Butler, Ashleigh Bridge

**Previous meeting minutes**

Accepted

- Moved: Cassie Allison
- Seconded: Jasmyn Johnston

**Business arising from previous minutes**

NONE

**Correspondence**

**IN**

- Appreciation Morning Tea invite 31 May – Tocal Field Days

**OUT**

NONE

**Principal's Report**

- Parent satisfaction survey results – overview presented to P & C
- Staff Survey – overview presented to P & C
- Student Survey - Tell Them From Me
- Indigenous shirts – most schools now offer these as an option for their uniform. Costing \$35 each. Staff/community options and sizes. Artwork is being done to represent our school and Aboriginal local totems i.e. Dolphin Worimi, eagle for Wonnarua. platypus in the river.
- Lots of excursions coming up view calendar in the parent portal of Schoolbytes: Robocup, Star Struck, Athletics Carnival, Knockout competitions, Netball Gala Day, Benhome, NAIDOC Day at Dungog High School.
- Student reports going out Week 10.
- 'Nachos' Fundraiser for Maurin (Tanzanian sponsor student \$720/for final year)
- Long Service Leave Staff Week 10: Mr & Mrs Smith, Mrs Greaves
- Preservice Teachers begin this week for 4 weeks. They will be in Kinder, 3/4 & 5/6.
- Athletics carnival being held at Maitland with Paterson PS. Paterson are running a basic canteen this year, we will do it next if the all goes well on the day. Parents welcome to attend.

- Frances Greenway HS students coming in on 13<sup>th</sup> June to assist our students to develop their skills before the carnival.
- Beatles Concert, "The Magical Mystery Tour" is being performed by all students in Term 4 (17<sup>th</sup> November). We'll be doing a matinee and evening performance. P & C to provide a BBQ or drinks etc is an option.
- Navigating Schoolbytes: short videos to produce by the school for those struggling.

### **Treasurers Report**

#### **Bank Account Balances as at 6/06/23:**

- Mutual - P&C Fundraising Account \$6,018.65
- Mutual - Canteen Account \$6,642.04
- Mutual - Canteen Visa Account \$419.89
  - Total Funds \$13,080.58

#### **Outstanding Accounts:**

- Vacy PS - balance of new sign - \$10,000

#### **Notes**

Fundraising profits:

#### **Cracker Night**

- Total Sales \$3,598.00
- Expenses \$1,785.37
- Profit \$1,812.63

#### **Mother's Day Stall**

- Sales \$ 1,307.71
- Expenses \$1,322.85
- Loss \$15.14 (NB: there are leftover gifts to sell next year so not really a loss, and Rotary sold approx. \$115 worth of gifts which is yet to be accounted for)

Received \$2,300 from Tocal for managing stall, plus \$114 for reimbursements.

Received cheque for \$560 from Vacy Store for Vacy Village Carnival Lamb Donations - yet to be banked

Paid \$1,750 to school for stage 3 camp contribution

#### **Note for canteen coordinators:**

- Red Funnell - now charging \$25 delivery fee for orders under \$200

Moved: Cassie Allison

Seconded: Kaisey Macdonell-Scott

### **Canteen Report**

- Special food day hasn't been planned as yet, still ok to proceed – date to be confirmed (potentially Term 3): **ACTION:** Jasmyn Johnson

- ASC hasn't been locking canteen door or sports shed, and ASC craft has been left out in canteen – needs to be addressed. **ACTION:** Karen Fonti
- Mini pies aren't selling as well as expected, but it has only been 2 weeks since they've become available
- Chicken nuggets and tenders are still unavailable the moment – unsure when they will be available. Option would be to go non-gluten free nuggets and tenders. Agreed we would wait and see how long it takes for them to become available before making decisions on new food options.

Moved: Karen Fonti

Seconded: Nat Kijko

### **Fundraising**

- Summary of **Mother's Day gift stall:**
  - See Treasurer's Report for financial summary
  - Agreed it was a good idea to separate the grandma and mothers' gifts
  - Suggestion: For Father's Day stall, give Flexischool name/gift stickers to teachers to hand to students in class morning of stall. This will save time and confusion for the volunteers at the stall. Agreed.
- Summary of **Tocal Field Days Scarecrow Competition:**
  - 20 volunteers secured; was a struggle to get this many; 5 more would have been ideal to have x2 volunteers in each time slot especially in peak times as it was quite busy
  - \$2300 donation was given to VPS for organising the volunteers and clothes (Mia McKay collected the cheque at Tocal Community Partnership morning tea Wednesday 31 May; thank you Mia)
  - Suggestions for 2024 if same activity proceeds:
    - No competition for 'best dressed scarecrow' as families were happy to decorate without a prize, this would mean volunteers don't need to take contact details and photos making it very busy at times. To continue with the current competition, 3 volunteers would be required for the busy periods (11am – 3pm) - this has been communicated to the Tocal Field Day organisers
    - Perhaps people could tag the field days on social media and TFD organise a prize instead?
    - Agreed it would be good to use straw instead of hay for stuffing the clothes in 2024
    - Faces
      - Suggestion was made for customers to make faces themselves, but this would be time consuming and extra work for the already busy volunteers and extra items to buy (eyes, noses etc)
      - Suggestion was made to hobby fill the faces, not with paper for 2024
    - More donations of accessories required for 2024 (eg: hats, scarves, jewellery, sunglasses, bags) – no need for clothes, there is sufficient in storage
  - Volunteers 'Check list' to be created for 2024 committee: **ACTION** Lizzy Drablow
- Summary of **Rotary Cracker Night**
  - See Treasures report for financial summary. In addition:

- Cash sales = \$1802
- EFTPOS sales = \$1796
- Sold 80kg chips (sold out at 6:30pm), 76 pies, 93 sausage rolls, 140 drinks
- Remaining pies (x90) and sausage rolls (x117) will be sold in canteen
- Remaining cans of drink (x354) will be sold at Cutting Day/next fundraiser
- Approx. 100 pies and sausage rolls were thrown out due to over cooking at the start of the event
- Suggestion was to reduce numbers for pies and sausage rolls for 2024. Agreed
- 110kg of chips required for 2024. Agreed
- Volunteers:
  - It was difficult to get volunteers, probably because we had so many fundraisers close together
  - The year 5/6 kids were very helpful in the drinks van
  - 1 extra volunteer per shift would be helpful (especially in peak 'dinner' times)

#### Upcoming fundraisers

- **Lamington Drive**
  - To be purchased from Thompson's Pies, with cream and no cream options, as a Term 3 event. Agreed
  - Booked for 19 July, parent orders to be submitted by end of Term 2
  - \$10 for 6pk via Flexischools
- **Father's Day stall**
  - Suggestion was made to start ordering now so we don't miss out on the cheaper prices from suppliers. Agreed
  - **ACTION:** Kaisey to start purchasing gifts, committee to help
- **Cutting Day**
  - Booked for October 14, 2024 (Term 4)
  - Request for Penny Evans to provide a run down of event in Term 3. **ACTION:** Cassie to touch base with Penny Evans
  - Suggestion was made to borrow Paterson PS van for the event. To be discussed further

#### Uniform Report

NONE

#### New Business

- New school gazebo topper
  - **MOTION:**
    - To purchase 1 new gazebo topper with VPS logo for the existing 3x3m base plus some flag signage
      - MOVED: Cassie Allison
      - Second: Jasmyn Johnston
  - **ACTION:** Karen to check the cutting day has an existing P&C gazebo and ask Eleesha Pereira where she gets her signage from
  - **ACTION:** Kaisey to look into costings and to purchase ASAP
- Sports team uniform

- For recent soccer gala day, it was noted there wasn't a sports team uniform for VPS and it would be good to have one so the kids look part of a team
- Karen mentioned that a soccer kit does exist, it needs to be found, and if it can't be found, we will need to purchase some new shirts. **ACTION:** Karen will look for the existing kit and if the kit doesn't include enough shirts, more shirts will be purchased. **COMPLETE.** All shirts have been found
- Suggestion was made to ask parents to pay a deposit to borrow shirts and socks at future gala/sport days, and get their deposit back when uniforms are returned. To be discussed further
- Rotary food van purchase
  - A suggestion was made to purchase the van if it's still available, with price to be negotiated
  - A suggestion to help pay for the van was to ask community members to add their business logo to the van and deemed a sponsor. To be discussed and investigated further. **ACTION:** Karen to speak to Rotary to see if van is available to purchase at a reasonable price
- Aboriginal design school polo
  - See Principal's Report for details
  - To be discussed further and moved as a motion once the design has been approved

**Meeting dates for 2023:**

Term 2

- ~~Week 2 – Tuesday 2 May~~
- ~~Week 7 – Tuesday 6 June~~

Term 3

- Week 3 – Tuesday 1 August
- Week 7 – Tuesday 29 August

Term 4

- Week 3 – Tuesday 24 October
- Week 7 – Tuesday 21 November

**Meeting closed:** 8:35pm