

Vacy Public School P&C
Term 3, Tuesday 1 August 2023

Meeting Minutes

Location: Vacy PS Library

Zoom link:

<https://us06web.zoom.us/j/89121890089?pwd=S2ZzQkVVNTVoZlpwajJMQlh0ZlBRZz09>

Meeting ID: 891 2189 0089

Passcode: 202237

Meeting opened: 7:12pm

Attendees:

Karen Fonti, Maree Greaves, Cassie Allison, Kaisey Macdonell-Scott, Jasmyn Johnston, Ashleigh Bridge, Lizzy Drablow, Eleesha Pereira, Simone Rawson, Penny Evans, Kristy Grainger

Apologies:

Mia Mackay, Belinda Butler, Nat Kijko

Previous meeting minutes

Accepted

- Moved: Cassie Allison
- Seconded: Karen Fonti

Business arising from previous minutes

- **School gazebo topper and flag** – update
 - Need to find a new supplier as previous supplier is no longer in business.
 - Suggestion was that "Progress Printing" print/replace gazebo covers.
 - **ACTION:** Cassie to pursue quotes for topper (Kaisey had received a quote, which was quite substantial)
- **Rotary food van purchase** – update
 - Rotary confirmed the van is out for an expression of interest with other Rotary clubs at the moment, if they don't get any interest (or if they do), they will let us know
 - Agreed the P&C was comfortable to pay upwards of \$15,000.

Correspondence

IN

- Insurance renewal with P&C Federation due 1 August:
 - P&C Directors & Officers Liability \$130
 - CPPS3 Membership Fee (76 to 150 Students) \$290
 - BPK Business Pack \$286
 - P&C Personal Accident Voluntary Workers: Silver \$154

- TOTAL = \$860
- Paid by Treasurer 29 July and awaiting for new certificates of currency

OUT

NONE

Principal's Report

- External Validation takes place in Week 5. Four sets of evidence are being finalised to assist us to rate ourselves. A panel meeting will determine whether they agree with our ratings against the Self Evaluation Framework. EV will be presented to the P & C when the process is completed.
- We have employed Ms Graham for one day a week until the end of the year to assist us with learning and support, data collection, relief teaching in teacher absence. Ms Graham knows our students and school very well and she along with Mr Lascelles have played a vital role in maintaining consistency when staff are absent.
- At our next meeting, Mr Prior will be putting a presentation forward for our community to consider the change of names for our sports houses. Parents, staff and students will have input into the new names.
- 82 indigenous shirts were ordered last week. Outstanding response from our community.
- Tell them from Me results regarding our student's wellbeing were outstanding
- NAPLAN results were pleasing and showed evidence that the new way of teaching reading, along with the writing program that we have put in place, has led to growth in student outcomes. Results will be used to pinpoint areas of focus for the future and target professional learning opportunities for staff to improve their practice.
- There will be no new preschool for Vacy PS at this stage.
- Please encourage any new community members to enrol for 2024. 115 students are on our books for next year.
- Roof on the stage, sunshade, septic system and front fence, will all be completed by the end of the term. Sign out the front by the end of the year.
- Education Week awards for 2023: Belinda Smith (teacher), Kylie Russell (SASS), Belinda Butler (community), Taylah Johnson-Ham (student) and 'Genius Club' (program). These people will be recognised at our Education Week assembly on Wednesday and at our Dungog District Community of Schools assembly on Thursday afternoon.
- Mrs Buck is taking LSL for 3 weeks beginning this week. Mrs Pereira and Miss Buck, will be taking over in her absence.
- WHS audit took place last Monday. We scored a very good 93%. No mops or buckets in the canteen must be in the storeroom away from the food preparation area. We will take out the lectern as well.
- 15 new Ipads coming for the K-2 students provided by the department.

Treasurers Report

Bank Account Balances as at 1/08/23:

- Mutual - P&C Fundraising Account \$6,139.26
- Mutual - Canteen Account \$7,396.39
- Mutual - Canteen Visa Account \$205.06
 - Total Funds \$13,740.71

Outstanding Accounts:

- Vacy PS - balance of new sign - \$10,000
- BME Clothing & Uniforms - balance of shirt order - \$1,500

Moved: Cassie Allison

Seconded: Jasmyn Johnston

Canteen Report

- Special food day for Term 3, week 6 confirmed. Food on offer will be burgers with vegetarian / vegan option available, with a dessert that is 'book week' related.

Fundraising

- **Lamington Drive** update
 - 78 orders in total
 - P&C profit = \$179.40
- **Father's Day stall** update
 - All gift items have been ordered and arrived.
 - Gifts to be wrapped and sold through Flexi schools per Mother's Day stall @ \$6 each.
- **Cutting Day**
 - Booked for Saturday October 14, 2024 (Term 4) at the Evan's property Vacy
 - Normally ~300 people attend the Cutting Day
 - Volunteers:
 - Friday 13 October - 6-8 volunteers required to set up, with volunteers required for the whole day
 - Saturday 14 October - 3 volunteers per shift, plus a BBQ person starting at 6:30am – 4pm. Pack down people are required between 3-5pm to return items to school
 - Price lists, raffle lists, posters etc have already been created in Canva (Penny can send templates for P&C to update, or is happy to amend for us)
 - P&C generally manage the food and drinks at the event, Evans family manage all other items (event, cattle, bar, raffle etc.)
 - Food – P&C to supply a hot lunch (eg: lamb and gravy rolls), BBQ with bacon and egg rolls, and sausages for breakfast. Ice blocks, soft drinks, water and poppers for kids
 - Note: 6-8 slow cookers are required to cook lamb in the van, suggestion from Penny was to buy the pre-seasoned lamb, not lamb on the bone as it's more cost effective and faster to cook
 - **ACTION:** Simone to talk to her brother about borrowing his meat smoker or utilising his time to smoke meat for the event, which would mean we wouldn't need to sell the lamb and gravy rolls
 - **ACTION:** Penny to check with Phil Clements and Vanessa Barwick re: food quantities from 2022 so we can order the same (Note: eggs and bread were donated in 2022 – Penny to check if this will happen again).
 - **ACTION:** Cassie to coordinate with Vanessa re: drinks quantities
 - Coffee - if no van is available, coffee pods or a machine could be an option for P&C to manage – to be discussed further
 - Food van hire - suggestion was made to borrow Paterson PS or the Paterson Rotary van for the event (which would provide the option to sell hot chips). To be discussed further.
 - Jumping Castle, hobby horse, guessing competition activities encouraged to be created and managed by P&C – A suggestion could be for the Year 6 students to manage. To be discussed further at next meeting

- **Vacy Country Carnival update**

- Date of event is Sunday 10 September
- Agreed we should support our own community carnival since Paterson and Gresford community events have been supported this year.
- Gum Boot toss as a suggestion for a 'stall'
 - Notes:
 - A new trophy is required
 - Suggestion was not have a "throw off" at the end of event to save time – ie: the winner is whoever threw the furthest for each group, and also to cull some age groups for simplicity (eg: preschool, primary school, high school).
 - It was approved to use school oval for space requirements.
- Suggestion was made for P&C to sell drinks and lolly bags for extra fundraising. To be discussed further
- Suggestion was made for Year 6 to help with the stall as part of their service to the community. Approved.
 - **ACTION:** Kristy Grainger and Cassie Allison to coordinate Year 6 for volunteers

Uniform Report

NONE

New Business

NONE

Meeting dates for 2023:

Term 2

- ~~Week 2 – Tuesday 2 May~~
- ~~Week 7 – Tuesday 6 June~~

Term 3

- ~~Week 3 – Tuesday 1 August~~
- Week 7 – Tuesday 29 August

Term 4

- Week 3 – Tuesday 24 October
- Week 7 – Tuesday 21 November

Meeting closed: 8pm